

Mississippi Volunteer Fire Training Programs Course Request Form (2019)

Select ONE (1) Program to Deliver per request:

CFRT (___), MSVFF Level - 1 (___), MSVFF Level - 2 (___) HAZ-MAT A/O: NON-IFSAC (___)

MSVFO Level-1 (___), MSVFO Level-2 (___)

County Fire Coordinator Signature: _____ County: _____

Lead Instructor:

Name: _____ E-Mail Address: _____

Has the instructor completed Fire Instructor – I? Yes ___ No ___

Has the instructor completed the Volunteer Fire Fighter Instructor Orientation? Yes ___ No ___

Telephone Numbers: #1 _____ #2 _____

Mailing Address: _____

Course Information: (Mark ONLY ONE) Indicate in which term you will be teaching. The local Instructor MUST indicate the specific date, time and location.

___ January 01, 2019 – March 31, 2019 Specific Written Test Date/Time _____

___ March 01, 2019 – May 31, 2019 Specific Written Test Date/Time _____

___ May 01, 2019 – July 31, 2019 Specific Written Test Date/Time _____

___ July 01, 2019 – September 30, 2019 Specific Written Test Date/Time _____

___ September 01, 2019 – November 30, 2019 Specific Written Test Date/Time _____

___ November 01, 2019 – January 31, 2020 Specific Written Test Date/Time _____

Written Test Location _____ Skill Test Date at MSFA (if applicable): _____

Effective January 1, 2015: ALL registration documents and test documents MUST be received by the registration deadline date (2 weeks before skill date) or skills date will roll over to the next available Skills Test Date.

TO BE READ AND SIGNED BY THE COURSE LEAD INSTRUCTOR:

As the course lead instructor, I understand:

- Completed roll sheets for Module 1 and completed MSFA student applications for Module 2 (skills day) must be forwarded to the MSFA immediately, one week after the first class session.
- Any student added to the course & roll sheet must be done within one (1) week of the start of the course.
- Completed student activity packages must be received by the MSFA **at least 3 weeks prior** to the written test date.
- Any student not listed on the Module 1 roll sheet and not completing the course activities will not be allowed to participate in the written test.
- I must inform the VFF course coordinator of any changes in the course (Ex. written test date, skill date, term system).
- I must contact the VFF course coordinator if I have questions.
- I agree by signing this request to maintain and adhere to any and all confidentiality requirements of testing materials, both written and skills based.
- I understand that all registration documents including all test documents and MSFA applications MUST be received by the registration deadline or the skills examination will roll over to the next available Skills Test Date.

Instructor Signature

Date

Return Completed Form To:

Mississippi State Fire Academy
Attn: VFF Coordinator
#1 Fire Academy U.S.A. Jackson, MS 39208
FAX: 601-932-2819 or King@msfa.ms.gov

Local Instructor by e-mail (if applicable)
