

# MISSISSIPPI FIRE CHIEFS ASSOCIATION

## Mississippi Chief Fire Officer Designation Program

**Purpose**

The purpose of this program is to provide an established set of standards for Chief Fire Officer of fire departments in the State of Mississippi.

**What It Is**

Beginning January 1, 2009, the Mississippi Fire Chiefs Association made available the designation of **Mississippi Chief Fire Officer**. The opportunity to receive the designation of **Mississippi Chief Fire Officer** shall be made available to those who demonstrate:

- their willingness to promote and support the Mississippi fire service
- the established knowledge, skills, and ability expected of a Mississippi Chief Fire Officer

**The following designation levels are available:**

- Level - I
- Level - II
- Level - III

All levels require a valid Mississippi driver’s license, high school diploma, a minimum of 5 years of fire service experience, and current membership in the Mississippi Fire Chiefs Association. All candidates must also meet ethical, moral, and professional expectations.

**AVAILABLE LEVELS OF DESIGNATION**

Requirement	Level-I	Level-II	Level-III
<b>Tenure as Chief Fire Officer</b>	One full year	Three Years	Five Years
<b>Basic Fire Fighter Training</b>	Basic Fire Fighter 1001-I or Volunteer Fire Fighter – I or 10 Years of Experience Prior to 1990	Basic Fire Fighter 1001-I or Volunteer Fire Fighter NFPA 1001-Based	Basic Fire Fighter 1001-I or Volunteer Fire Fighter NFPA 1001-Based
<b>Fire Officer Training</b>	Fire Officer 1021-I or Volunteer Fire Officer - I or Fire Management 101 or Certified Rural Fire Officer	Fire Officer 1021- I &II or Volunteer Fire Officer - I &II	Fire Officer 1021- III or Volunteer Fire Officer - III
<b>Higher Education Completed</b>	NA	Approved Executive Fire Officer Program or Associate's Degree in fire service or management field or Bachelors Degree in fire service or management field	Bachelor's Degree in fire service or management field or National Fire Academy Executive Fire Officer Program

\*All qualifications are subject to revision after their original inception by approval of Fire Chiefs Association.

### Who Sponsors This Program?

This program is a consolidated effort between the Mississippi Fire Chiefs Association and the Mississippi State Fire Academy. This designation is **not mandatory** but is created and endorsed by the Mississippi Fire Chiefs Association.

### Who Is Eligible?

This designation is available to personnel who currently serve in positions such as Deputy Chief, Assistant Chief, Training Chief, District Chief, etc. This designation is available to Career, Combination, and Volunteer personnel.

### What Steps are Required to Become a designated **Mississippi Chief Fire Officer**?

1. Obtain an application:
  - a. From the MFCA website
  - b. From the Mississippi State Fire Academy website
  - c. Contact the Chief Fire Officer Program Coordinator @ 601-932-2444
2. Complete the application and forward it to the Chief Fire Officer Program Coordinator.
  - a. All applicable documents must be included.
  - b. **There is a \$25.00 fee, payable to Mississippi Fire Chiefs Association.**
  - c. Applications will be processed on a monthly basis.
3. Designation certificates will be presented at the annual summer conference. All applications must be received prior to May 1<sup>st</sup> annually before MS Chiefs Conference.
4. Your designation is valid for a 2-year period and must be renewed **before** the end of the 2-year period.

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**MISSISSIPPI FIRE CHIEFS ASSOCIATION**  
**Mississippi Chief Fire Officer Designation**  
**Application**  
**2023**  
**Please follow instructions carefully.**

*This application  
is also for  
candidates  
seeking  
re-designation*

PLEASE PRINT OR TYPE ALL INFORMATION

**Section I – General Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Official Title: \_\_\_\_\_ MSFA Student ID Number: \_\_\_\_\_

Fire Department or Organization Represented: \_\_\_\_\_

Contact Information:  
Email address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Numbers: Office: \_\_\_\_\_ Cell: \_\_\_\_\_ County: \_\_\_\_\_

**Section II – Standard Requirements**

	YES	NO
1. Do you have a current Mississippi driver's license? ..... (Remember to include a copy.)	_____	_____
2. Do you have a high school diploma or GED? ..... (Remember to include a copy.)	_____	_____
3. Do you have at least five (5) years of fire service experience?..... (Remember to include a letter or other proof of this experience.)	_____	_____
4. Are you a current member of the MS Fire Chiefs Association? ..... (Remember to include a copy of your membership card.)	_____	_____
5. Do you meet the ethical, moral, and professional standards expected of a fire service administrator? .....	_____	_____

**Section III- Indicate the level of designation you are applying to receive**

Level - I     Level - II     Level – III

**NOTE:** Must include copies of applicable certificates, diplomas, degrees, etc. in application package. Also, include document to verify the tenure based on the level you are requesting.

For candidates who are applying for re-designation only, List the expiration date: \_\_\_\_\_

Send completed packages to: Mississippi State Fire Academy/Attention Instructor Chief Steven Ashby  
MS Fire Chief/Chief Fire Officer Designation Program  
#1 Fire Academy U.S.A., Jackson, MS 39208

**Send \$25 application fee to: Mississippi Fire Chiefs Association, Attn: Richard Watkins, P.O. Box 5231  
Jackson, MS 39296-5231**

For more information, please contact: Instructor Chief Steven Ashby, [sashby@msfa.ms.gov](mailto:sashby@msfa.ms.gov) , 601-932-2444